



Minutes for the Parent Consultation Group Meeting

Date: 9th May 2018 at 9am

Venue: Winter Gardens Academy, Canvey, Essex

Attendees:

Catherine Stalham – Headteacher (CS)
Gemma Thurston – Admin, Clerk (GT)
Chelsi McFarlane – Foundation PCG (CM)
Jeff Allen – Foundation PCG (AA)

Claire Watson - Year 6 PCG (CW)
Yvette Hawkins – Year 3 PCG (YH)
Lorraine Wilson – Year 5 PCG (LW)
Jo Pooley – Year 2 PGC (JP)
Hannah Gosling – Year 5 PGC (HG)

Apologies: Emma Humberstone, /

Nik Males, Alina Bensusan & Simon Harbrow – CEO (SH)

Actions from last meeting:

1. Communicate that all family members can attend workshops. Done and lots of family members at the social media week.
2. Review the Spring single plan at the next meeting, so members can see the cycle. Agenda item today.
3. Look at options for parents/carers who have children finishing preschool at 12.30pm school at 1.30pm (1 hour gap). This is a meeting time for preschool staff. Considered increasing the Friday session but will have a knock on with fees. We could change session times on a Friday which would only give a 30-minute gap. This could start in September. A consultation to be sent out.
4. Reinforce that children must not ride bikes/scooters at the end of the day. On newsletter and site manager monitoring.
5. Issue letter to parents/carers with revised Christmas holiday dates. Done
6. Review options of non-religious performances during the school year. Reviewed at the end of this year for next year.
7. Investigate promoting making own costumes for themed days. We did this for science day and encouraged for world book day with rewards.

Minutes

1. Spring Term Evaluated Single plan: Improving leadership has had positive impact. Significant learning took place and parents and recent review said





curriculum was a strength. Next steps in summer will be for leaders of foundation subjects to monitor more to evaluate teaching in their subjects. Most children are at age related expectations in the wider curriculum. Improving teaching and learning: teaching writing through talk for writing - there has been improved stamina for writing across the school. Next steps in summer will be writing across the curriculum linked to significant learning. In Maths, reasoning in all challenges has impacted positively on the Maths data. Next steps in summer will be around helping children with the language of reasoning. The recent review showed the more able are moving on but need more opportunities to apply and deepen learning through mastery. Improving behaviour for learning – wellbeing hub is in place and having significant impact on specific children and when they return to class. Next steps in summer will be improving presentation for key children. Developing key outcomes: this was for pupil premium children and using their funding to improve outcomes. Sophie Newman is now leading this area. More children are making more than expected progress but we want to continue to improve this. Improving EYFS: this focused on adult interactions which have improved. Next steps for summer will be school readiness through the prime areas – communication and language, physical development, personal and social education.

2. See above for summer single plan areas of focus.
3. Recent review commissioned by the school. EYFS and leadership were strengths. Most teaching and learning was effective across the school. Learning environments have improved but we need to ensure consistency in quality. In outcomes the published data is not good enough though improved. In school data was strong though to show that children would get to National averages.
4. Items from directors to consider. CS asked for feedback on social media week and how we can move forward. CB suggested this is an annual event. Parents found it really positive and they learnt a lot about their children and what they know and the potential dangers.
5. AOB: YH asked about the headteacher afternoon tea. CS explained that improved presentation is rewarded one child for each child get afternoon tea with the headteacher. JP asked about contacting parents if children are unwell as she had not received a phonecall. CW asked if the classes would be mixed at the end of the year. CS confirmed the school would be. LW raised concerns from some parents that after school club would be charged from September as were originally told it would be free. CS will take this back to directors. LW asked about dates for sports day as not on newsletter calendar.
6. CS explained that this is the last meeting of the year. Would they like to stay on or should we re-elect? Most parents wanted to stay on.



Actions

1. Consultation re preschool times on a Friday to be sent out to parents. Use Facebook to promote home-made costumes for next year by posting photographs.
2. Annual social media week event. Miss Roche to investigate videos suggested by PGC.
3. CS to put about the afternoon tea on the newsletter to explain to parents and promote on Facebook.
4. Check parent details with the office – CS. Put a reminder on the newsletter. Ensure sports day dates goes on the calendar on the newsletter.

