



# WINTER GARDENS ACADEMY – PUPIL DETAILS FORM

Legal Surname \_\_\_\_\_ Preferred Surname \_\_\_\_\_

First Name \_\_\_\_\_ Preferred First Name \_\_\_\_\_

Middle Name \_\_\_\_\_

Male  or Female  Date of Birth \_\_\_\_\_ Country of Birth \_\_\_\_\_

Does the child live with mother/father/both parents/guardian? \_\_\_\_\_

Does your child have a parent currently serving in the uk military? YES / NO

**PARENTS/GUARDIANS (Please provide more than one contact)**

**Mother:** Miss/Ms/Mrs First Name \_\_\_\_\_ Surname: \_\_\_\_\_  
 Address \_\_\_\_\_ Post code \_\_\_\_\_  
 Home Telephone Number \_\_\_\_\_ Mobile Number \_\_\_\_\_  
 Email address \_\_\_\_\_  
 Work Telephone Number \_\_\_\_\_ Parental Responsibility YES  NO   
 Mother's Date of Birth \_\_\_\_\_ National Insurance No. / Asylum Seeker Number \_\_\_\_\_

**Father:** Mr First Name \_\_\_\_\_ Surname: \_\_\_\_\_  
 Address \_\_\_\_\_ Post code \_\_\_\_\_  
 Home Telephone Number \_\_\_\_\_ Mobile Number \_\_\_\_\_  
 Email address \_\_\_\_\_  
 Work Telephone Number \_\_\_\_\_ Parental Responsibility YES  NO   
 Father's Date of Birth \_\_\_\_\_ National Insurance No. / Asylum Seeker Number \_\_\_\_\_

**Guardian/Foster Carer:** Miss/Ms/Mrs First Name \_\_\_\_\_ Surname: \_\_\_\_\_  
 Address \_\_\_\_\_ Post code \_\_\_\_\_  
 Home Telephone Number \_\_\_\_\_ Mobile Number \_\_\_\_\_  
 Email address \_\_\_\_\_  
 Work Telephone Number \_\_\_\_\_ Parental Responsibility YES  NO   
 Date of Birth \_\_\_\_\_ National Insurance No. / Asylum Seeker Number \_\_\_\_\_

**Any other adult with a legal responsibility for this child through a Court Order:**

Name \_\_\_\_\_ Tel: \_\_\_\_\_  
 Address \_\_\_\_\_ Relationship to child \_\_\_\_\_

**EMERGENCY CONTACTS – responsible adults with a telephone who can be contacted in an emergency if parents are not available at home or at work. Please note we will always try to contact parents first in an emergency.**

**1<sup>st</sup> Contact:** Name \_\_\_\_\_ Tel: \_\_\_\_\_  
 Address \_\_\_\_\_ Relationship to child \_\_\_\_\_

**2<sup>nd</sup> Contact:** Name \_\_\_\_\_ Tel: \_\_\_\_\_  
 Address \_\_\_\_\_ Relationship to child \_\_\_\_\_

**Details of child**

Name of Previous School or Nursery	
Address	

**PUPIL'S HEALTH**

Doctor's Name or Surgery \_\_\_\_\_

Address \_\_\_\_\_ Tel. \_\_\_\_\_

Does your child have any health problems Yes/No (please delete as appropriate)  
\_\_\_\_\_

Please give details of any allergies, weaknesses or major illnesses your child has had, or continues to have?  
\_\_\_\_\_  
\_\_\_\_\_

Does your child have any dietary needs? (vegetarian)  
\_\_\_\_\_  
\_\_\_\_\_

Please state whether any medication is currently needed to be taken on a regular basis in school or at home.  
\_\_\_\_\_

*IMPORTANT: If your child needs to take any regular medication in school, e.g. asthma pumps, Ritalin, **written** consent by the parents or guardians is needed before medication can be given to the child by school staff.*

Has a statement of special educational needs been issued in respect of your child? YES  NO

Has your child been referred to speech therapy? YES  NO

Does your child have a disability or impairment that will need special provision? YES  NO

Are there any professionals involved with your child? (please provide more information)  
\_\_\_\_\_

What is your usual mode of travel to school? (Please tick appropriate box/es)			
Bicycle		Car Share	
Car/Van		Taxi	
Walk		Bus	
Train		Other	

Position in Family – Please enter all children in the family with their date of birth, eldest first. Mark girls with a G and Boys with a B. Put a ring around this child.

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Please provide your child's birth certificate as proof of age is required for the free Early Years entitlement.

Birth Certificate Number.....

Date seen..... Staff Member Signature.....

**PERMISSIONS**

We ask that you read the statements below which will cover your child while they attend Winter Gardens Academy. You may change or amend them at any time.

		Please tick
<b>EDUCATIONAL VISITS:</b>	I give permission for my child to take part in local educational visits near to the school, under the supervision of teaching staff and to take part in school events.	
<b>FIRST AID:</b>	I give permission for basic First Aid to be administered to my child by recognised members of school staff.	
<b>MEDICAL ADVICE OR TREATMENT:</b>	I give permission for the school to seek emergency medical advice and/or treatment in the event the school is unable to contact a parent or carer.	
<b>PHOTOGRAPHS/VIDEO:</b>	I give permission for my child to be included in photographs and videos taken at school events to be placed on the school web site and school reception slideshow	
<b>PHOTOGRAPHS/VIDEO:</b>	I give permission for my child to be included in photographs and videos taken by third parties authorised by the school for promotional activities, e.g. newspapers and brochures and social media; this may on occasions include my child's name.	
<b>SCHOOL FUNDRAISING (MARKETING)</b>	I give permission and understand that the school will circulate details of school fundraising events to all parents and carers, either by email or letter. This will include information on activities such as non-uniform days, Christmas Bazaar, school discos, the Summer Fayre etc.	

**FREE SCHOOL MEALS AND PUPIL PREMIUM**

If you are in receipt of any of the benefits listed below you may be entitled to free school meals. *Free school meals are provided to all children in Reception, Year 1 and Year 2 even if you are not in receipt of benefits.* In addition, the school receives additional pupil premium funding for children where their parents are in receipt of the benefits below.

**In order for the school to receive this funding and/or provide you with information to claim for free school meals, please tick the appropriate box to let us know which benefit(s) you are currently receiving.**

<input type="checkbox"/>	Income Support
<input type="checkbox"/>	Income-based Jobseekers Allowance
<input type="checkbox"/>	Child Tax Credit (provided you're not also entitled to Working Tax Credit and have an annual gross income of no more than £16,190)
<input type="checkbox"/>	Support under Part VI of the Immigration and Asylum Act 1999

<input type="checkbox"/>	The guaranteed element of State Pension Credit
<input type="checkbox"/>	Income-related Employment and Support Allowance
<input type="checkbox"/>	Working Tax Credit run-on - paid for 4 weeks after you stop qualifying for Working Tax Credit
<input type="checkbox"/>	Universal Credit

This form has been completed by \_\_\_\_\_ Name of Parent/Guardian

Signed \_\_\_\_\_ Date \_\_\_\_\_

**General Data Protection Act 2018** Any personal data entered on this form may be held on computer files and may be passed to education authorities or establishments as appropriate.

## **ETHNIC MONITORING**

Ethnic background describes how we think of ourselves. This may be based on many things, including, for example, our skin colour, language, culture, ancestry or family history. **Ethnic background is not the same as nationality or country of birth.**

**We are required to collect this information.**

*Any information you provide will be used solely to compile statistics on the school careers and experiences of pupils from different ethnic backgrounds, to help ensure that all pupils have the opportunity to fulfil their potential.*

*These statistics will not allow individual pupils to be identified. From time to time the information will be passed on to the Local Authority and the Department for Education (DfE) to contribute to local and national statistics.*

*The information will also be passed on to future schools, to save you having to be asked for it again.*

These are the only categories available for this collection. Please study the list and **tick one box** to indicate the most appropriate ethnic background of your child.

<b>White - British</b>	White - Cornish	
	White - English	
	White - Scottish	
	White - Welsh	
	Other White British	
<b>White - Irish</b>	White - Irish	
<b>Traveller of Irish Heritage</b>	Traveller of Irish Heritage	
<b>Any Other White Background</b> Include Russian, Latvian, Polish Ukrainian, Czech, Bulgarian, Slovak, Lithuanian and Romanian	Albanian	
	Bosnian - Herzegovinian	
	Croatian	
	Greek / Greek Cypriot	
	Italian	
	Kosovan	
	Portuguese	
	Serbian	
	Turkish / Turkish Cypriot	
	White Eastern European	
<b>Include Italian, French, German, Spanish, Portuguese and Scandinavian</b>	White Western European	
	White Other	
<b>Roma / Gypsy</b>	Roma / Gypsy	
<b>White and Black Caribbean</b>	White and Black Caribbean	
<b>White and Black African</b>	White and Black African	
<b>White and Asian</b>	White and Pakistani	
	White and Indian	
	White and Any Other Asian Background	
<b>Any Other Mixed Background</b>	Asian and Any Other Ethnic Group	
	Asian and Black	
	Asian and Chinese	
	Black and Any Other Ethnic Group	
	Black and Chinese	
	Chinese and Any Other Ethnic Group	
	White and Any Other Ethnic Group	
	White and Chinese	
	Other Mixed Background	
<b>Indian</b>	Indian	
<b>Pakistani</b>	Mirpuri Pakistani	
	Kashmiri Pakistani	
	Other Pakistani	
<b>Bangladeshi</b>	Bangladeshi	
<b>Include East and South African Asians</b>	African Asian	
<b>Any Other Asian Background</b>	Nepali	
	Sri Lankan Sinhalese	
	Sri Lankan Tamil	

	Sri Lankan Other	
	Other Asian	
<b>Black Caribbean</b>	Black Caribbean	
<b>Black African</b>	Black Angolan	
	Black Congolese	
	Black Ghanaian	
	Black Nigerian	
	Black Sierra Leonean	
	Black Somali	
<b>Black Sudanese</b>		
<b>Include Black South African, Zimbabwean, Eritraean, Ethiopian, Kenyan and Ugandan.</b>	Other Black African	
<b>Chinese</b>	Hong Kong Chinese	
<b>Any Other Ethnic Group</b>	Afghan	
	Arab Other	
	Egyptian	
	Filipino	
	Iranian	
	Iraqi	
	Japanese	
	Korean	
	Kurdish	
<b>Include all pupils from Central/South America, Cuba and Belize</b>	Latin/South/ Central American	
	Lebanese	
	Libyan	
	Malay	
	Moroccan	
	Polynesian	
	Thai	
	Vietnamese	
	Yemeni	
	Other Ethnic Group	
<b>Refused</b>	Refused	

Language Normally Spoken in the Child's Home				Religion of Child					
Bengali		Cantonese		English		Christian		Hindu	
Greek		Gujarati		Hindi		Jewish		Muslim	
Italian		Portuguese		Punjabi		Sikh		No religion	
Spanish		Turkish		Urdu					
Other (please specify)						Other (please specify)			

What is your child's nationality? .....

Are there any festivals or special occasions celebrated in your culture that you would like to see acknowledged and celebrated while he/she is in our setting?	
Please give details	

*\*A language other than English should be recorded where a child was exposed to this language during early development and continues to be exposed to this language in the home or in the community.*

*If a child was exposed to more than one language (which may include English) during early development, a language other than English should be recorded, even if your child's spoken English is good.*

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