



Dear Parent/Carer

IMPORTANT INFORMATION
FREE SCHOOL MEALS AND PUPIL PREMIUM GRANT

Please read the information below.
The attached form must then be completed and returned,
whether you are in receipt of benefits or not.

Free School Meals - Children in Reception, Year 1 and Year 2

Children in Foundation Stage and Key Stage 1 are entitled to free school meals under the Government's Universal Free School Meals initiative.

Free School Meals in KS2 - Children moving from Year 2 to Year 3

Children in Years 3 to 6 are not entitled to free meals under the Universal Infant Free School Meal initiative. Therefore, if your child will be in Year 3 in September 2018 you will have to pay for your child's meal, unless you are entitled to free school meals.

Free School Meals

You do not have to pay for school lunches if you receive any of the following benefits:

- Universal Credit
- Income Support
- income-based Jobseeker's Allowance
- Income-related Employment and Support Allowance
- Support under Part VI of the Immigration and Asylum Act 1999
- The guarantee element of Pension Credit
- Child Tax Credit, provided they are not also entitled to Working Tax Credit, and have an annual income (as assessed by HM Revenue & Customs) that does not exceed £16,190
- Working Tax Credit 'run-on' - the payment someone may receive for a further four weeks after they stop qualifying for Working Tax Credit
- Guarantee element of State Pension Credit

All school meals are required to meet the nutritional standards set out by the School Food Trust. Our school meals are fresh, healthy, nutritious and varied. Our school meal menu is available to view on the website.

Children in our school are asked at morning registration if they are school dinners or packed lunches. Children eligible for Free School Meals will ask for 'school dinner'. Our school operates a cashless system. It is a discreet system and no-one will know that your child has free school dinners unless you tell them.



Winter Gardens Academy

Winter Gardens Academy,
Hilton Road, Canvey Island,
Essex SS8 9QA

Tel: 01268 699305

Web: www.wintergardensacademy.org

Headteacher: Catherine Stalham

Pupil Premium Grant

If you are eligible for Free School Meals, and you apply, our school will also benefit. The government has introduced the Pupil Premium Grant to help children from lower income families reach their full potential and to achieve higher academic grades at school.

Under this funding arrangement, schools receive **£1,320** for every pupil registered for free school meals; so it is really important to us to make sure every child that qualifies is actually registered. Children who are adopted and children of military personnel are also eligible for this additional funding.

Thank you for your co-operation.

Yours sincerely

Catherine Stalham
Headteacher





Free School Meal and Pupil Premium Eligibility Check

Name of School	
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Part One – details of Parent/Carer – Please use CAPITALS

Name of person receiving the benefit (must be Parent or Carer)	
Relationship to the child	
Date of Birth of parent/carers	
National Insurance number, or National Asylum Seeker Number	
Do you or your partner serve in the military?	YES / NO

Are you in receipt of benefit? (Please tick as appropriate)

<input type="checkbox"/>	Universal Credit
<input type="checkbox"/>	Income Support
<input type="checkbox"/>	Income-based Jobseeker's Allowance
<input type="checkbox"/>	Income-related Employment and Support Allowance
<input type="checkbox"/>	Support under Part VI of the Immigration and Asylum Act 1999
<input type="checkbox"/>	The Guarantee element of State Pension Credit
<input type="checkbox"/>	Child Tax Credit, providing you or your partner are not entitled to Working Tax Credit and have an annual income of £16,190 or less as assessed by Her Majesty's Revenue and Customs
<input type="checkbox"/>	Working Tax Credit 'run-on' - the payment someone may receive for a further four weeks after they stop qualifying for Working Tax Credit
<input type="checkbox"/>	Guarantee element of State Pension Credit
<input type="checkbox"/>	None of the above

Part Two – Details of children at this school

Number of children at this school		Please tick this box if your child is adopted.
Name and date of birth of child 1		
Name and date of birth of child 2		
Name and date of birth of child 3		
Name and date of birth of child 4		

Please confirm that you agree that we can use the information that you provide to process the eligibility check with Southend Borough Council.

The information you supply will be retained as a record. By making this application you consent for us to use the information in this way. You may withdraw your consent at any time by contacting the school office. All personal details will be processed in accordance with the General Data Protection Act 2018.

Signed..... Date.....

Part of the

